



Vacation Care Important Information



Vacation Care Important Information

Please read through the following document for all you need to know to attend Vacation Care

Bookings

Fees and Absences

Daily Information

Excursions

Medication

Behaviour

We look forward to a fun and exciting Vacation Care program with your child/ren.



Vacation Care Important Information

Booking Process



Welcome

Thank you for choosing Adventure Patch

Download Xplor Home

Download from Apple App store or Google Play



To add a booking

Choose date, click '+ new' and select 'Booking' in the pop up. Select Vacation Care. Click the tram icon to move to the summary screen

Instant confirmation

If the session has been booked successfully, the next screen will show a 'confirmed' status for the booking



Cancelling a booking

Bookings can be cancelled free of charge prior to the commencement of vacation care. Please contact the service to do this

Enjoy Vacation Care

By booking through the Xplor Home mobile booking app, you accept and agree to the details stated in this document

If you are having problems booking your vacation care through the Xplor app, please contact enrolment on enrolment@adventurepatch.org.au or contact your service directly for assistance





Vacation Care Important Information

Fees & Absences



Fees

\$74 In Day
\$84 Excursion Day

Fees are prior to eligible CCS being removed



Fees

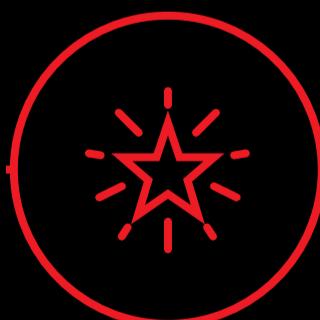
Inclusive of excursions, bus costs, resources and afternoon tea (unless stated otherwise on program)



Absences

Please ring the service if your child will be absent

Absences are charged at 100% fee unless more than 2 weeks notice is given



Casual Bookings

Any booking made after the due date will be charged at a casual fee

Enjoy Vacation Care

To provide two weeks' notice for absences, please email
enrolment@adventurepatch.org.au





Vacation Care Important Information

Daily Information



Changes

Changes may be made to the program due to weather, unforeseeable circumstances or minimum numbers

Communication of Changes

Where possible, families will be notified prior to any change (via Xplor communication)

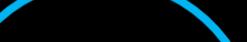
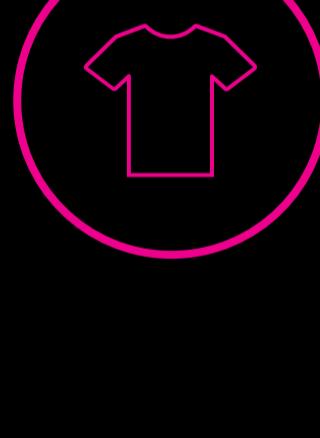


Participation

Please read the daily activity description as particular days may require specific equipment or clothing



Parents, or an authorized person, are required to deliver and collect their child from the service and to sign their child in and out each day



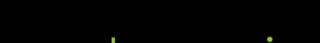
Clothing

Please ensure your child is dressed in weather suitable clothing. This includes enclosed shoes, sun safe hat and warm jacket



Food & Drink

Please pack morning tea, a nutritious lunch, adequate snacks, and a drink bottle for your child



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Afternoon Tea

Afternoon tea, consisting of a snack plus fruit and vegetables) is supplied by the service



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Vacation Care Important Information

Excursions



Arrival

Children are required to arrive at least 15 minutes prior to excursion departure time.

No responsibility will be taken for late arrivals

Departure/Return Times

Excursions depart at 10:15am and return at 3:00pm unless stated otherwise



Ratios

All excursions meet legal ratios of 1 Educator to 15 children (or better) and will be capped at 60 children

Transport

Wisby's Bus Service is our mode of transport (unless stated otherwise). Route to and from destination will be included in the risk assessment. Routes may vary due to unforeseen circumstances



Risk Assessment

Risk assessments have been completed for each excursion and are available to view upon request

Enjoy Vacation Care

By booking into an excursion day, you give permission for your child to leave the service for the period of time stipulated on the program.

If you have any concerns, please see a Team member





Vacation Care Important Information

Medication



Medication

If medication is required during Vacation Care, a medication consent form is required to be completed.

Medication

Only medication with a pharmacist dispensing label – child's name, dosage, current date - will be administered



Medical Action Plan

Medical Action Plans need to be provided to the service prior to your child's commencement at Vacation Care

Questions

If you are unsure, or have questions, please speak to a member of the OSHC team



Enjoy Vacation Care





Vacation Care Important Information

Behaviour



Behaviour Agreement

All children are expected to have signed a school aged behavior agreement highlighting behavior expectations.



Behaviour Agreement Link

For a copy of the behaviour agreement, click [here](#)



Behaviour Policy

Please read the Adventure Patch Behaviour Guidance Policy and Procedure located on our website



Expectations

Adventure Patch reserves the right to refuse access to children who do not abide by the agreement and policy

Enjoy Vacation Care





Vacation Care Important Information

If you have any further questions after reading this guide, please speak to our enrolment officer at enrolment@adventurepatch.org.au or a member of the OSCHC team at your service