

The background is a vibrant orange gradient. It features several large, abstract geometric shapes: a green semi-circle on the top left, a blue semi-circle on the top center, a light blue semi-circle on the top right, a red rectangle on the bottom left, and a purple semi-circle on the bottom center. There are also some faint, concentric circles in the lower right area.

adventure patch

Annual Report 2018



Adventure Patch Philosophy

Play is at the heart of childhood and simply the most important thing we offer children. Through play children learn to respectfully engage with the world and the people around them.

In the natural environment, children grow and develop through messy play, exploration and curiosity.

This provides opportunities for children to develop risk-taking and resilience, friendship, self-worth and a sense of social conscience.

We create an inclusive environment where every individual can feel safe, valued and happy.

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31st December 2018

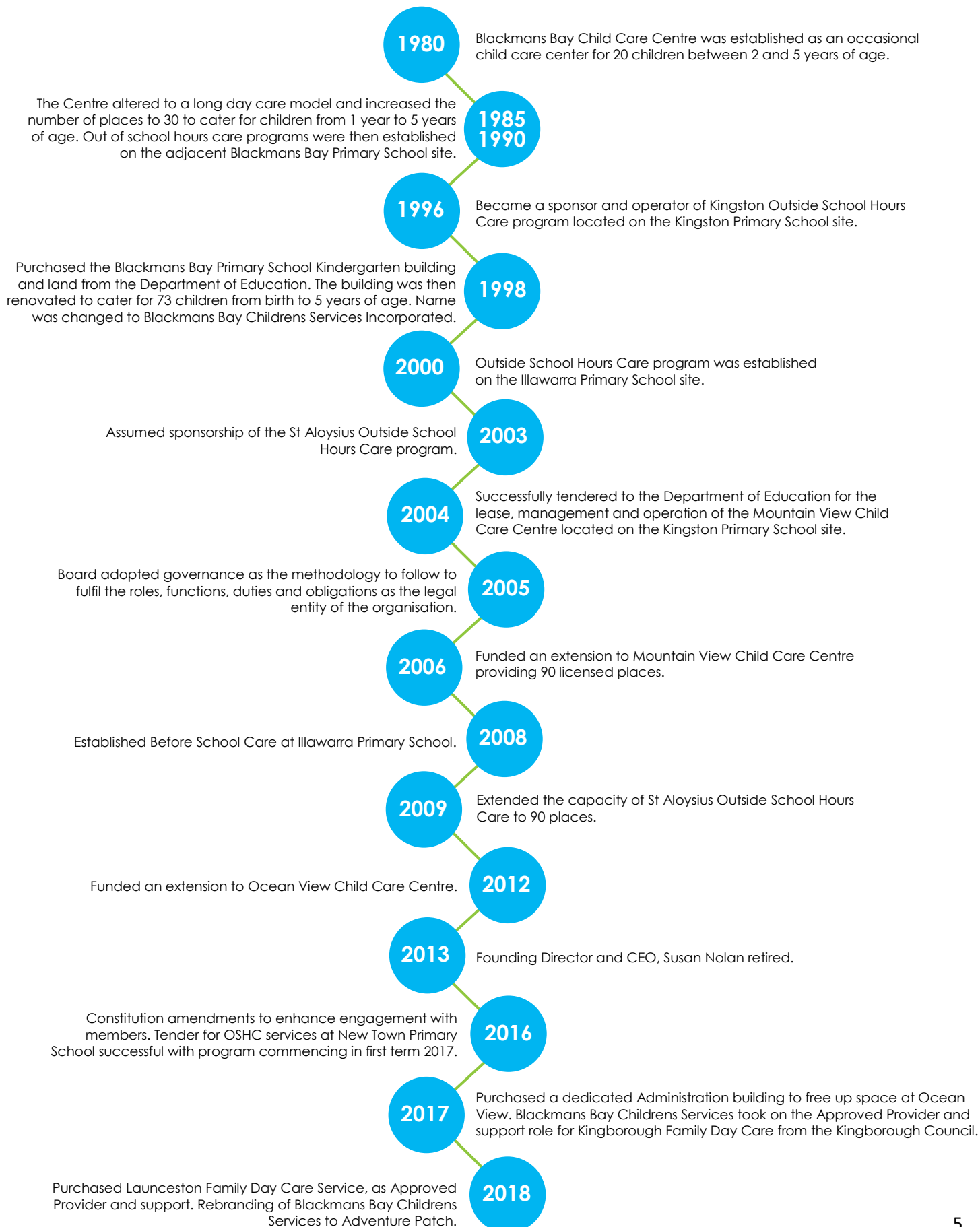


About Adventure Patch

Adventure Patch is a community based organisation, established in 1980, providing quality child care services for children birth to 13 years of age. The organisation's legal entity is a voluntary Board of Directors.

The Board of Directors determine the strategic direction for the organisation and engage a Chief Executive Officer to oversee the day to day management and operations.

Our History



Adventure Patch Sites



Administration & Family Day Care 1 Diamond Drive, Blackmans Bay

The Diamond drive property is home to our Central Services and Leadership teams as well as Kingborough Family Day Care. The property is a newer acquisition of Adventure Patch, as demand for services increases so does the need for offices to assist with the running of day to day operations. Our Family Day Care team are based at Diamond Drive and support educators to provide quality childcare in the homes of registered family day care educators. Educators provide nurturing care in a secure and enriching home environment for babies and children up to 12 years of age.

Mountain View Child Care Centre Church Street, Kingston

Located in the grounds of the Kingston Primary School and is leased directly from the Department of Education. The Centre is licensed for 92 places for children aged birth to 5 years of age.



Ocean View Child Care Centre 177b Roslyn Avenue, Blackmans Bay

Operated from a purpose built venue in the grounds of Blackmans Bay Primary School. The service is licensed for 77 places for children aged birth to 5 years of age

Adventure Patch Sites

Launceston Family Day Care 23 Tamar Street, Launceston

In November 2018 Adventure Patch took over the operation of LFDC. Our Family Day Care team support educators in the north of the state to provide quality childcare in the homes of registered family day care educators. Educators provide nurturing care in a secure and enriching home environment for babies and children up to 12 years of



Outside School Hours Care

Adventure Patch are proud to offer care in five locations, for families seeking before school care, after school care and vacation care. Services provide care for children aged 4 to 12 years of age.

Locations include:

Kingston Outside School Hours Care
– Church Street, Kingston

St Aloysius Outside School Hours Care
– Roslyn Avenue, Kingston Beach

Illawarra Outside School Hours Care
– Tinderbox Road, Blackmans Bay

New Town Outside School Hours Care
– 36 Forster Street, New Town

Blackmans Bay Outside School Hours Care
– 177 Roslyn Avenue, Blackmans Bay

Our Vision & Strategic Goals

Strategic Goals 2016-2018



People and culture

Support and resources will be allocated to promote and maintain a positive working climate, provide administrative and HR support and to encourage professional development for all staff.



Financial Management

Plans and processes will be developed for the prudent financial operation of the organisation while also investigating capital expenditure and management options to secure the long term future.



Business Development, Marketing and Expansion

The organisation will be positioned and promoted as a market leader in contemporary early childhood education and care and as a desirable partner for alliances and joint ventures.



Governance and Leadership

The Board will govern while management leads the organisation—a partnership in governance and leadership in a contemporary not-for-profit organisation.

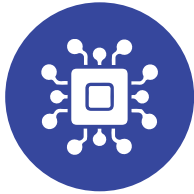


Service Delivery

Adventure Patch will become leaders in delivering high quality services to children and families, implementing strategies for more effective communication between all stakeholders.

Our Vision & Strategic Goals

Strategic Goals 2016-2018



ICT Infrastructure and Resources

The organisation will have an integrated and robust ICT platform and appropriate hardware and software and access to appropriate support, resources and tools to undertake their work.



Vision

Adventure Patch will be a dynamic, diverse organisation dedicated to the provision of services that are valued and respected for their quality and leadership.



Mission

Adventure Patch is a progressive organisation providing innovative, responsive services for children that meet their needs, the needs of their families and the community. Committed to best practice.



Values

Adventure Patch upholds the following qualities in the process of achieving the mission and vision of the organisation:

- Quality
- Equality
- Ethical
- Empathy
- Respect
- Citizenship
- Responsibility
- Commitment

Board of Directors

2017/2018



Charles Courtney
Chair



Karen Banks
Deputy Chair



Belinda Bresnehan
Treasurer



Mark Roberts
Public Officer



**Gaylene
Cunningham**



Joyce du Mortier



Aiden Eggleston



Jeanette Loosmore



Zoe Tracey



Board Chair Report

I am proud to present my first annual report on behalf of the Board of Blackmans Bay Childrens Services Inc., now trading as Adventure Patch (AP) as Chair of the Board.

Firstly, I must acknowledge my fellow Board members. Our Board is very much a team effort; each one of us cares passionately about the organisation and is extremely honoured to be able to help. I am tremendously grateful for the help and support that each of them has given me personally as I have taken on the role of Chair this year.

It is fair to say that 2018 has been an extremely eventful year in the life of the AP. It started in January with the Kingborough Family Day Care team settling into their new home at 1 Diamond Drive. It is a testament to the dedication of all our staff that the move went so well and would provide us with a blueprint to use later in the year.

Our staff are the key to AP's success, each one of them has a tremendously important part to play in providing the high quality of service the organisation prides itself on. As a Board we are very proud of the organisation's staff, and commend all of them for their dedication, professionalism, creativity and drive.

That dedication to the children we care for was evident in May when Mountain View and St Aloysius OSCHC suffered significant storm damage. I, and other Board members, witnessed firsthand the tremendous effort over the weekend that went into getting our services up and running with only a single day of service closure.

At our 2018 AGM we welcomed two new Board members, Aidan Eggleston and Joyce du Mortier, and we said farewell Jo Clifford. The Board and Senior staff attended several Professional Development programs during the year. This included hosting Steven Bowman for a seminar on Strategic Governance.

Our focus continues to be on ensuring the Board and Senior staff provide robust and best-practice governance so all our members and staff can be confident that the organisation is well managed. Delegates from the Board also attended the Associations Forum and the Better Boards Conference – both of which have strengthened our understanding of not-for-profit Board governance and put us in better position to guide AP through this period of growth.

In March, following the highly successful integration of Kingborough Family Day Care into AP, we were approached by the owner of Launceston Family Day Care to consider taking over running that service. The Senior staff and Board conducted a due diligence process which lead in November to us taking on care for 400 families and 600 new children.

As there are a few important items still to finalise from the 2016-18 three-year strategic plan, including the branding rollout and internal structure we decided to extend it for a fourth year. We would like to thank the CEO and Senior Management Team for all the hard work they have put into implementing the current plan and look forward to working with them during 2019 to develop a new strategic plan that will guide the organisation into its fifth decade of serving the community.

The most significant milestone of 2018 was the completion of the branding project, a project that began in July 2017 and has involved parents and staff across the whole organisation. The project gave us the opportunity to take a good look at our values, what we stand for and how best to express our philosophy as we look towards the future. We believe the branding encapsulates our values and philosophy and that everyone associated with Adventure Patch can be proud of their association.

Let the Adventure begin.

Charles Courtney
Chair of the Board



CEO Report

**“If everyone is moving forward together,
then success takes care of itself”**

Henry Ford

The quote above typifies Adventure Patch's (AP) eventful year. While we faced many challenges throughout the year, everyone moving forward together meant that success followed.

In late December 2017, Kingborough Family Day Care moved into the Administration Offices at Diamond Drive. The move was the first of a series of events that typified the quote above, as everyone worked together to ensure a successful transition. The space quickly became warm and inviting, with staff welcoming educators and families into their new offices.

Early in the new year, Kingborough Family Day Care were successful in having a family day care venue approved at Woodbridge Community Centre for an educator to work from that premises to meet the needs of a small number of children who wished to access care after school. Unfortunately, the number of families that indicated they required care for their children did not translate to actual enrolments and the service concluded late in the 2018 year. That being said, we demonstrated our commitment to assist families that indicated a need in the community and continued to provide the service for the full school year, even with low enrolment numbers.

Following on from a successful transition for Kingborough Family Day Care, in November, we welcomed Launceston Family Day Care to our organisation. The team in Launceston have a proud history of providing exceptional care in the community and have aligned values with us. We are excited to be working with them and providing support to their staff, educators and families.

Sometimes, it takes a disaster to really know where you stand. Whilst the flooding in Hobart was an unprecedented natural disaster, we definitely reflect on it as a success. Why? Because everyone was working together, moving forward. And because everyone was moving forward together, we reached success. Success was being able to continue to provide care for our families and children. Success was building stronger community connections – with Kingborough Family Church, with all the local Primary Schools, with the Boronia Guides that gave us a Bush Camp on Thursdays, with the Parents and Board members that came and helped us salvage equipment and relocate. Success was the stronger bond that staff formed across our services as we all made sacrifices to ensure that everybody was ok – not just at the crisis point, but during the months of being relocated.

The focus on communication during the first part of the year yielded some impressive results during the natural disaster. The communications team mapped communication methods available and almost immediately put that into action when the May 2018 floods hit. The timely communication being provided to families and staff was very much appreciated and commented on by many of our stakeholders.

In March 2018, we received a workplace visit from the Employer of Choice Judging panel following our nomination for the Employer of Choice Awards. During the time of the visit, our Leadership team talked about how proud we were of our staff and the culture created to support each other and how rewarding for us it was to provide support to them. Little did we know that only a month later, our staff would be demonstrating their commitment to each other during the flooding crisis. We were extremely proud to accept the Employer of Choice Award at a presentation in July on behalf of the whole Blackmans Bay Childrens Services community.

Some staff moved locations within the organisation early in the year in response to ensuring our teams meet the needs of families and children. We applaud our staff members that embrace the opportunity to work in different areas and always find that they appreciate the opportunity to thrive in a different environment and become reinvigorated.

We were successful in receiving funding through the Community Child Care Fund Grants to assist with the sustainability of our services, particularly in areas of high need. This funding is assisting Kingborough Family Day Care, New Town OSHC, Illawarra OSHC and St Aloysius OSHC to raise their profile in the community and Kingston OSHC to create stronger connections with the community, particularly the Kingston Primary School Community.

Over the past eighteen months, we have been experimenting with providing community Pop-Up-Playgrounds and evaluating their effectiveness to enhance community connections. This project is expected to evolve further and be expanded over the coming twelve months. The purchase of a vehicle for this purpose will enable us to provide these Pop-Up-Playgrounds more regularly – watch out for an event near you.

A major milestone during the year was the introduction of the Commonwealth Government's Child Care Subsidy (CCS) that replaced Child Care Benefit and Child Care Rebate. Our administration team are to be commended on being proactive and as ready as we possibly could be for this significant change. We participated in webinars, attended face to face briefings and communicated with families about the changes and what it meant to them. Thank you to our families that acted to update their details with Centrelink and made the transition easier for all. We sincerely appreciate your attention to this to ensure you received your correct entitlements and meant less follow-up for us.

The latter part of the year saw the Board approve an internal structural change. As a result of the organisation growing and changes to personnel, it was timely to refine the structure to reflect the different operations of our business. Whilst separate managers were created for each of the departments of Long Day Care, OSHC, Family Day Care and Operational Support, the managers are responsible for sharing of resources across teams. This allows clearer lines of communication and sharing of resources throughout the organisation.

November 2018 saw the launch of our new brand to staff and families, with the name change to Adventure Patch taking effect 1st January 2019. This was another opportunity to reflect – reflect on both where we have come from and where we are going. It is abundantly clear that our vision for children is to nurture them as part of a community that we want to be a part of; one where children are filled with empathy, respect, self-esteem and self-confidence – all qualities that children will carry with them throughout their lives. All children deserve the philosophy we aspire to and as many children as possible deserve to experience it. The change to Adventure Patch is not in name only – it is backed by a commitment to live our philosophy. It is exciting to watch this unfold.

This annual report would not be complete without acknowledging the retirement of a long-standing staff member, Shirley Kelly. Shirley started at what was then called "Blackmans Bay Child Care Centre" on 2nd September 1996 and retired at the end of December 2018. During Shirley's 22 years at Ocean View, Shirley displayed dedication, persistence and personal commitment to the Blackmans Bay Children Services Community and contributed to our community philosophy. It is no wonder that many past and present families, staff and Board members sent messages wishing Shirley well in her retirement. We all wish Shirley a long and happy retirement and a huge amount of gratitude for everything she has given us.

Let's all move forward together and let success take care of itself.

Lynne Moran
CEO



Director Long Day Care

Well 2018 definitely proved to be an eventful year for both of our long day care services. We saw the retirement of long term educators, welcomed new educators, and had new additions to families, changes in the management structure and who could forget floods at both Mountain View and Ocean View.

Ocean View farewelled Shirley Kelly after 22 years. Shirley started at Ocean View as an educator in 1996. During her time at Ocean View Shirley held positions of Coordinator of both the babies' room and toddlers' room, Assistant Director and Director of Ocean View Childcare Centre and represented Long day care in various groups in the wider community. Her vast knowledge, vision and passion for children and early education was evident in her practices and was she was always a strong advocate for the early childhood sector. The number of families and educators who came to say farewell at a special afternoon tea and opening of a garden named in her honour is testimony to the respect and love that she had from all those who know and love her. We wish Shirley well in her retirement.

Mountain View underwent a transformation after they were hit by the May floods. The Centre itself was closed for several months while extensive repairs were made to the building. This would not have been possible without the support of both Mountain View and Ocean View families and the wider community. During the time that the Centre was closed and The Kingborough Family Church opened their doors to our Butler and Wilson Rooms. KOSHC generously gave up some of their space for the Mitchell Room and the Sunshine Room moved into the Rainbow room at Ocean View giving the Buchan Room babies a home. All this happened over one weekend. A huge thank you to everybody who made this possible. We were constantly surprised by the children's resilience and ability to adapt to their new temporary rooms. During this time strong relationships were built between the services, the church community and Kingston Linc. The Boronia Girl Guides offered their site to us so we could continue our outdoor adventure program on Thursdays. It was wonderful to see many of our new friends join us for afternoon tea to say thank you for your support during this time.

Then just as we had thought things were settling the Snowflake room had a burst pipe and they too were relocated for approximately 4 weeks into the Sunset Room while flooring was repaired. Thank you to everyone for your patience and support.

Both Mountain View and Ocean View educators embraced our philosophy of adventurous and messy play. There were many opportunities for children to get outside in the natural environment, test and challenge their capabilities, take risks, explore and have lots of fun. Some of these activities included:

- Messy mud days
- Excursions to the bush, botanical gardens, parks
- Loose parts areas
- Adapting their play environment to create their own challenges and using teamwork and creative thinking to solve problems
- Mud kitchen and sand pits
- Using magnifying glasses to see what we could find in our environment
- We drew with rocks and charcoal and even made them into paint
- Cooked on a fire pit
- Used real tools to build with

Both long day care Centres have gardening programs where children are encouraged to learn about the world in which we live. Children along with their educators planted vegetable gardens and learnt how to grow our own food. We enjoyed many afternoon teas made from our produce. This led to Ocean View creating their own recipe book, produce swapping stalls and baskets at both Centres.

We all learnt how to take care of animals by caring for our resident guinea pigs, rabbits and an orphaned lamb.

There were performances from Hoops and Handstands, Valanga, Ditto the Braveheart Lion taught us how to be safe.

There were excursions to the airport, playhouse theatre to watch the Pantomime Snow White, simultaneous Storytime at the Library, music performances, trips to Bonorong Park and walks in our local area.

We all dressed up for Book Week and paraded around the yard and had morning tea with our families.

Lynne Rayner visited both Centres and practiced some mindfulness in our rooms, even the babies in Raindrop were masters of some yoga moves.

We began to learn about the wider world around us through celebrating Harmony Day. We learned about Japanese Childrens Day, with Aya sharing her Japanese culture. Aya wore her traditional costume and we enjoyed a traditional Japanese feast of sushi and Japanese biscuits.

A jam packed year of fun, learning and adventures! We are looking forward to what 2019 brings.

Lindy Davis
Director Long Day Care



Director of OSHC

Another year has flown by at Adventure Patch Outside School Hours Care services.

Matt Mason returned to Adventure Patch as Coordinator of Blackmans Bay Outside School Hours Care after spending time running another business. Matt has quickly adjusted into the role of Coordinator and is a fan favourite with both children and families. Olivia took over the reins at Illawarra Outside School Hours Care early in 2018 and hasn't looked back. Olivia came over from New Zealand after completing her psychology degree and running drama classes to support children with high and ongoing needs. We welcome them both to the OSHC team.

New Town Outside School Hours Care had their assessment and rating, receiving a rating of Meeting the National Quality Standard. We were extremely happy with this result as we had only been operating this service for just over a year when the assessment took place. This service has flourished with numbers continually growing. Well done to Ali and the team at New Town OSHC.

In May, Adventure Patch sent four OSHC educators to the Community Child Care OSHC Conference in Melbourne where we heard guest speakers such as Marc Armitage (Play and Playwork) and Trent Savill (Guiding Children's Behaviour). This also provided an opportunity to tour through some mainland OSHC services, make connections with other OSHC educators and delve into program planning. It gave us the idea to run our own conference in 2019 to further educate our educators so they can provide the best possible environments for children in care.

As we are well aware of, we had torrential flooding in May of 2018, which resulted in the Terrapin at SAOSHC being unsafe for use. Within two days, Adventure Patch had organised a temporary place for SAOSHC to operate from - the Kingborough Family Church. What we thought would be a few weeks or perhaps a month or two, turned out to be the rest of the year (7 months). We thank you for your patience through this time while St Aloysius Catholic College organised repairs for the building ready for us to move back into. We would also like to take this opportunity to thank Mark and his team at the Church for welcoming us with open arms.

Adventure Patch were successful applicants for four OSHC grants. These grants run for three years and are as follows: IOSHC and SAOSHC for setting up and providing stimulating Vacation Care programs, NTOSHC to introduce play into the environment and KOSHC for transitions and connections between Mountain View, KOSHC, Kingston Primary School and the local community. This is a great opportunity for Adventure Patch to further build upon the solid foundations made in prior years, and to become a leader in providing high quality care in a positive environment for children.

I'd like to take this opportunity to thank all of the educators that have played a role in making OSHC the service it is today. Without these individuals who bring their enthusiasm, skills and knowledge day in and day out, we would not be able to provide a stimulating and caring, environment for your children in care.

2019 looks set to be a promising year; SAOSHC has a renovated building after the floods as well as some new equipment in the backyard, IOSHC has more space with OSHC running in both rooms of the Terrapin, KOSHC is looking to revamp the big room in a new and exciting way, BBOSHC is being painted and refreshed and there are some exciting changes to the area at New Town.

We look forward to not only caring for your children once again, but welcoming new families to the OSHC family.

Scott Norris
Director OSHC





Family Day Care Report

Well what a busy year it has been in Family Day Care, many changes have taken place but the integrity and value of our service remains the same; our educators and our families are the key to our success.

This year we spent time on updating the service philosophy. We moved away from the traditional paragraph philosophy to something that was more meaningful for the service, educators and families. This was presented in a visually pleasing manifesto style and has been visible in our everyday work.

As part of the service's commitment to sustainability the coordination unit finished moving many of our paper resources into a digital format. USBs with forms, documents, policies and resources have been provided to all educators. We are continuing this journey presently and working towards getting some of this paperwork online via the website to be available to educators and families.

During July Ratings and Assessment visits took place, with four of our educators visited, who showcased great practices and were applauded for their work. As a result we were able to improve our rating to Meeting the National Standards.

Our educator family continues to grow and in June 2018 we welcomed Family Day Care Educators, previously registered with New Norfolk FDC to our service to ensure they could continue to provide quality FDC services in their area.

Our wonderful educators have been busy with many activities undertaken. Playgroup has had many highlights this year. Many of them have centred on being outdoors and using natural materials within play. Children have had the chance to learn how to make shelters in the bush, safely build and use fire to cook with, use real tools, climb trees, fly kites, and explore the rock pools and beach areas as well as lots of the bush areas locally.

Playgroup has also gone on a lot of excursions; Small Stories at the Town Hall, Woodbridge Marine Centre, Catching the ferry to Bruny, Kingston Linc, going shopping at the shopping centre, celebrating Chinese New Year by eating at the local Chinese restaurant – some of us even managed to eat with chopsticks.

An outing favoured by both children and adults is our regular visits to Manor Gardens Club. Children and the elderly make beautiful connections here through indoor and outdoor play, music, stories and conversation. The smiles and engagement between the ages is a precious reminder of how the presence of children keeps us all connected to our younger selves.

Educators have participated in Superhero Day, Clean Up Australia Day, Harmony Day, National Family Day Care Week, Australian Antarctic Festival, Naidoc Week and there have been a number of photos and stories published in the local newspapers, and Family Day Care Australia's magazine.

Our wonder team continue to challenge our children, and help them explore the environment around them. Exciting things are always being planned!

Allie Payne
Director Launceston FDC

Fi Morley
Director Kingborough FDC





Director of Central Services Report

For the Central Services team, 2018 was best summed up by two major themes: water and change.

The first major change was adapting to the new offices at Diamond Drive. While the team made the move to Diamond Drive in late 2017, it took some time and effort to settle in to the best way of working from those premises.

For a while, Diamond Drive was like the new house you move in to without time to unpack all the moving boxes.

The second major change was the roll out of the new Government subsidies which officially commenced on 2nd July but involved months of work in the lead up. At a Government level the changes were not as smooth as planned – and many services had major issues. While the flaws in the system caused our community some difficulties, they were much more minor than for the vast majority of other services. This was due to the meticulous preparation done by the Admin Team leading up to the change and their tireless efforts in responding to issues once the change occurred.

The third major change was the actual formation of the Central Services team. Previously, a number of groups had worked alongside each other as collaborative but separate teams. As part of a broader restructure in early September, these teams united as one larger team under the Central Services banner.

That team is now responsible for everything that doesn't involve the direct provision of childcare: supporting families; general administration; finance; rostering; accounts and Government subsidies; human resources; project management; learning and development; communications and marketing; policies and procedures; IT; and project management.

As that team formed, we welcomed some new team members: a Project Officer, an extra person in Learning & Development; and started recruiting an Executive Assistant.

The fourth major change (and a huge first up project for the project officer) was our re-branding to become Adventure Patch. A passionate and committed team ensured that the launch of the new brand on 13th November was a spectacular success. The entire Central Services team, with support from others across the organisation, then worked tirelessly to ensure that, as we closed our doors for the Christmas break, the new brand was ready to roll out as families and Educators returned to the service to start the New Year.

The roll out of Adventure Patch included development of a new website, signage at all services, vehicle signage, flyers, staff uniforms and a raft of other Adventure Patch materials. We also announced the appointment of Adventure Coordinator to join the Learning & Development Team and help embed the Adventure Patch philosophy in our daily practices.

The Central Services Team responded incredibly to those, and many other minor changes. They should be commended for their adaptability under challenging circumstances, made more challenging by some unpredictable events.

The 11th May, saw a major weather event that impacted so much of Southern Tasmania and Kingborough in particular, led to major flooding and damage at many of our sites. It quickly became obvious that, not only would we be unable to open that day, but at least two sites were going to be unusable for an extended period.

As it turned out, the Mountain View building was closed for nearly four months while St Aloysius Outside School Hours Care building didn't re-open during the year. Managing to re-locate Mountain View to three separate locations and re-open with only one day of closure was an incredible achievement. This was achieved with the combined effort of the Mountain View, SAOSHC and Central Services teams, with plenty of support from the rest of the organisation.

At no point did the team question whether we should aim to re-open immediately – or whether it was feasible. Instead, as a community organisation, the focus immediately turned to finding ways to continue providing our community with a much needed service, with minimal disruption.

Once temporary locations were established, the Central Services team worked to facilitate the repairs, support our Educators and communicate with our community. We were also very grateful to establish a very positive community based relationship with Kingborough Family Church through this experience.

In September, the Central Services Team had an opportunity to demonstrate just how proficient they had become at flood recovery when a pipe burst at Ocean View. The damage was less widespread but disruptive just the same – the Ocean View and Central Services teams worked together to ensure interruption to usual care was minimised.

Overall, 2018 ended with a Central Services Team that had been challenged and re-shaped – a team that had come through the experience stronger and with good humour. As our attention turned to 2019, we embraced the prospect of fresh changes and challenges – but perhaps without quite so much water.

Simon Thiese
Director Central Services



Learning and Development

What a busy and productive year we have had in Learning and Development.

To enrich our philosophy, Scott Norris (Director of Outside School Hours Care) and I took a trip to Melbourne to visit the only true Adventure Playgrounds in Australia. This trip opened our eyes to what Adventure Playgrounds actually do and the purpose behind them.

All the playgrounds were in inner city suburbs and not only provided freedom and open play experiences for children, they welcomed families who may be struggling with some aspects of life.

Three were set in open spaces near public housing high rise apartments which opened up possibilities for children to come to a safe place without an adult. There is always a trained social worker or equivalent available at opening times.

Our experiences gave us the inspiration to think 'big' and consider that, maybe in time, we could establish our own Adventure Patch playground.

During the year we also had hosted some amazing speakers who delivered sessions to our educators – these included Lisa Ford, a local Clinical Psychologist, and Maggie Dent, a well renowned early childhood consultant.

Our usual first aid and food handling courses formed part of our training and we also conducted sessions on mandatory reporting. We had educators travel interstate to the Early Childhood Australia National conference and the Family Day Care conference. One educator attended a camping conference in Victoria and has brought back many ideas and initiatives.

It has been a well-travelled year on our journey into play while many challenges and opportunities lie ahead.



Lynne Rayner
Learning and Development Team Leader

Recognition of Employee Service



We have wonderful team members and would like to take this opportunity to thank and recognise the outstanding commitment to Adventure Patch to the following employees:

Celebrating...

20 Years Plus

- Lindy Davis

15 Years Plus

- Jane Powell
- Tracey Beech
- Kristy Bowerman
- Hayley Jones
- Rebecca Weicks

10 Years Plus

- Kate Edmonds
- Rebecca Goodluck
- Scott Norris
- Alma Bartle
- Nickita Jones
- Annalise Bradshaw
- Anita Kerrison
- Angela Smith

5 Years Plus

- Alicia Clarke
- Cheryl Stalker
- Theresa Styles
- Lynette Johnson
- Kristen Green
- Mandy Direen
- Annabelle Knott
- Lynne Moran
- Laura Triffet
- Brittany Direen
- Ruth Iles
- Bary Mason
- Sarah Smith
- Louissa Janes
- Clare Waddell
- Charne Chandler

Farewell but not goodbye... following their retirements:

- Shirley Kelly
- Jill Hind

Our Values - Our Pearls

Adventure Patch expects all staff to exhibit the following professional behaviours in all dealings with staff, children and families:

Commitment to quality is achieved by all staff adopting organisational values

Professional

Commitment to do your job to the best of your ability all of the time

Accepting of organisational structure and lines of authority

Commit to gaining further skills and knowledge

Ethical

Take the whole situation into account, not just one perspective

Accountable

Take responsibility and be accountable for own actions

Respectful and Honest

Active listening

Being confidential

Awareness of ones own values

Respecting others

Accepting of differences

Lawful

Know, understand and follow:

National Quality Framework

Education and Care Services National Regulations

Policies and Procedures

Child Protection Procedures

Code of Professional Conduct

UN convention on the Rights of the Child

Financial Reports

For the Year Ended 31 December 2018

Blackmans Bay Childrens Services Inc (Trading as Adventure Patch)

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Blackmans Bay Childrens Services Inc

Board of Management's Report

31 December 2018

Your Board of Management submit the financial report of the Association for the financial year ended 31 December 2018.

1. General information

Principal Activities

The principal activities of the Association during the financial year were to:

- provide day time care to children at the day care centre; and
- provide before and after school care to students of various surrounding primary schools.

Significant Changes

No significant change in the nature of these activities occurred during the year.

2. Operating Results and Review of Operations for the Year

Operating result

The surplus/(deficit) of the Association for the financial year amounted to \$90,436 (2017: \$ 213,250).

Signed in accordance with a resolution of the Members of the Board:

Board member: 

Board member: 

Dated this 24 day of April 2019.

Blackmans Bay Childrens Services Inc

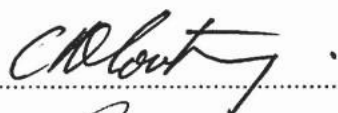
Board of Management Declaration

The Board of Management declare that in the Board's opinion:

- there are reasonable grounds to believe that the Blackmans Bay Childrens Services is able to pay all of its debts, as and when they become due and payable; and
- the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.

Signed in accordance with a resolution of the Board of Management:

Board member 

Board member 

Dated this 24th day of April 2019.

Blackmans Bay Childrens Services Inc

Statement of Comprehensive Income For the Year Ended 31 December 2018

	2018 \$	2017 \$
Income		
Childcare assistance	3,599,222	2,014,332
Fees	2,308,974	2,042,022
Grants	192,559	64,897
Inclusion support services	56,011	51,790
Insurance recovery	338,309	-
Dividend, distribution and interest income	128,033	176,742
Unrealised gain/(loss) on investments	(179,513)	58,211
Other revenue	76,562	30,467
Total income	6,520,157	4,438,461
Less: Expenses		
Accounting and audit fees	22,046	17,535
Advertising	4,055	9,386
Bad debts	29,008	22,364
Bank charges	37,007	32,178
Board expenses	35,419	11,943
Cleaning	106,217	102,622
Cost of running childcare services	36,865	28,510
Depreciation	128,846	71,993
Electricity and water	24,254	18,885
Employee benefits	3,800,613	3,239,103
Employee expenses	84,629	36,561
Equipment	14,453	19,341
Family Day Care	1,149,194	62,784
Food	61,413	61,236
Gardening	30,145	31,429
Grant expenses	66,162	18,182
Consultancy and professional fees	124,349	98,625
Information technology expenses	85,714	65,884
Insurance	327,290	72,883
Motor vehicle expenses	25,021	21,311
Photocopying	17,806	13,562

The accompanying notes form part of these financial statements.

Blackmans Bay Childrens Services Inc

Statement of Comprehensive Income For the Year Ended 31 December 2018

	2018	2017
	\$	\$
Rates	14,406	3,945
Re-branding project	63,244	-
Rent	34,814	32,878
Repairs and maintenance	19,355	72,370
Sundry expenses	58,124	46,833
Telephone	29,272	12,868
Total Expenses	6,429,721	4,225,211
Net surplus/(deficit) for the year	90,436	213,250
Other comprehensive income	-	-
Total comprehensive income	90,436	213,250

The accompanying notes form part of these financial statements.

Blackmans Bay Childrens Services Inc

Statement of Financial Position As At 31 December 2018

	Note	2018 \$	2017 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	2	594,991	85,636
Trade and other receivables	3	343,541	367,494
Other financial assets	4	2,453,188	2,528,010
TOTAL CURRENT ASSETS		3,391,720	2,981,140
NON-CURRENT ASSETS			
Property, plant and equipment	5	2,275,438	2,304,740
Goodwill		22,000	-
TOTAL NON-CURRENT ASSETS		2,297,438	2,304,740
TOTAL ASSETS		5,689,158	5,285,880
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	6	306,608	212,287
Employee benefits	7	509,133	412,418
Grant liability		119,820	-
TOTAL CURRENT LIABILITIES		935,561	624,705
NON-CURRENT LIABILITIES			
Employee benefits	7	70,638	68,652
TOTAL NON-CURRENT LIABILITIES		70,638	68,652
TOTAL LIABILITIES		1,006,199	693,357
NET ASSETS		4,682,959	4,592,523
EQUITY			
Accumulated surpluses		4,682,959	4,592,523
TOTAL EQUITY		4,682,959	4,592,523

The accompanying notes form part of these financial statements.

Blackmans Bay Childrens Services Inc

Statement of Changes in Equity For the Year Ended 31 December 2018

2018

	Accumulated Surpluses \$	Total \$
Balance at 1 January 2018	4,592,523	4,592,523
Net surplus/(deficit) for the year	90,436	90,436
Balance at 31 December 2018	4,682,959	4,682,959

2017

	Accumulated Surpluses \$	Total \$
Balance at 1 January 2017	4,379,273	4,379,273
Net surplus/(deficit) for the year	213,250	213,250
Balance at 31 December 2017	4,592,523	4,592,523

This statement should be read in conjunction with the accompanying notes

Blackmans Bay Childrens Services Inc

Statement of Cash Flows For the Year Ended 31 December 2018

	Note	2018 \$	2017 \$
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers		6,559,284	4,178,316
Receipts from grants		330,533	61,386
Interest received		1,706	28,808
Payments to suppliers & employees		(6,260,166)	(3,995,301)
Interest paid		(458)	(2,639)
Net cash provided by operating activities	12	630,899	270,570
CASH FLOWS FROM INVESTING ACTIVITIES:			
Payments for property, plant & equipment		(99,544)	(941,354)
Net proceeds from investments		-	8,979
Purchase of goodwill		(22,000)	-
Net cash used by investing activities		(121,544)	(932,375)
Net increase/(decrease) in cash and cash equivalents held		509,355	(661,805)
Cash and cash equivalents at beginning of year		85,636	747,441
Cash and cash equivalents at end of financial year	2	594,991	85,636

Blackmans Bay Childrens Services Inc

1 Summary of Significant Accounting Policies

This financial report covers Blackmans Bay Childrens Services as an individual entity incorporated in Tasmania.

(a) Basis of Preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)*. The Board has determined that the Association is a not-for-profit entity for financial reporting purposes.

The financial statements have been prepared in accordance with the minimum requirements of the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)* and therefore comply with the following Australian Accounting Standards as issued by the Australian Accounting Standards Board.

AASB 101 Presentation of Financial Statements;
AASB 107 Statement of Cash Flows;
AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors;
AASB 1048 Interpretation of Standards; and
AASB 1054 Australian Additional Disclosures.

No other Accounting Standards have been intentionally applied in the compilation of this financial report.

The financial report, except for the cash flow information, have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets. The amounts presented within the financial statements have been rounded to the nearest dollar.

(b) Comparative Figures

Where appropriate, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments.

(d) Property, Plant and Equipment

Property, plant and equipment are carried at cost. All assets, excluding freehold land, are depreciated over their useful lives to the Association.

Blackmans Bay Childrens Services Inc

1 Summary of Significant Accounting Policies

(d) Property, Plant and Equipment

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset

Buildings	2 - 10%
Plant and Equipment	5 - 50%
Motor Vehicles	25%
Computers	20%

(e) Financial Assets

The portfolio held by the Association is classified as an other financial asset within the statement of financial position. The portfolio is made up of a number of investment categories. It has been deemed appropriate to treat the portfolio as an individual balance due to the management of the investment portfolio.

Financial investments are measured at their fair value reflected by the closing bid price reported. Movements in the value of investments are recognised directly through the statement of comprehensive income.

(f) Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

Contributions made by the association to an employee superannuation fund are charged as expenses when incurred.

(g) Trade and other payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(h) Income Tax

No provision for income tax has been raised as the Association is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

Blackmans Bay Childrens Services Inc

1 Summary of Significant Accounting Policies

(i) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised as received.

Child care fees are recognised over the period to which the fees relate.

Donation income is recognised when the Association obtains control over the funds which is generally at the time of receipt.

Grant income is recognised when expensed in accordance with the terms of the funding agreement. All revenue is stated net of the amount of goods and services tax (GST).

(j) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

(k) Critical Accounting Estimates and Judgments

The Board of Management evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Association. These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

Blackmans Bay Childrens Services Inc

Statement of Comprehensive Income For the Year Ended 31 December 2018

2 Cash and Cash Equivalents

	2018 \$	2017 \$
Cash on hand	525	200
Cash at bank	113,205	85,436
NAB - Cash Maximiser	481,261	-
	594,991	85,636

3 Trade and Other Receivables

	2018 \$	2017 \$
Trade receivables	241,519	283,685
Provision for doubtful debt	(37,100)	(32,936)
Prepayments	21,453	-
GST receivable	47,448	60,502
Childcare rebate receivables	-	56,243
Other receivables	70,221	-
	343,541	367,494

4 Other Financial Assets

	2018 \$	2017 \$
Cash component of investments	18,315	20,214
Investments	2,434,873	2,507,796
	2,453,188	2,528,010

Blackmans Bay Childrens Services Inc

Statement of Comprehensive Income For the Year Ended 31 December 2018

5 Property, Plant and Equipment

	2018 \$	2017 \$
LAND AND BUILDINGS		
Land		
At cost	250,000	250,000
Total land	250,000	250,000
Buildings		
At cost	2,681,862	2,679,452
Accumulated depreciation	(791,743)	(711,815)
Total buildings	1,890,119	1,967,637
Total land and buildings	2,140,119	2,217,637
PLANT AND EQUIPMENT		
Plant and equipment		
At cost	321,854	284,222
Accumulated depreciation	(246,649)	(205,545)
Total plant and equipment	75,205	78,677
Motor vehicles		
At cost	42,756	39,756
Accumulated depreciation	(35,008)	(34,020)
Total motor vehicles	7,748	5,736
Computers		
At cost	95,288	38,788
Accumulated depreciation	(42,922)	(36,098)
Total computers	52,366	2,690
Total plant and equipment	135,319	87,103
Total property, plant and equipment	2,275,438	2,304,740

6 Trade and Other Payables

	2018 \$	2017 \$
Trade payables	130,498	73,187
Accrued expenses	59,339	61,057
Payroll Liability	113,250	74,589
Family Day Care Carer Assistance Loan Scheme	3,521	3,454
	306,608	212,287

Blackmans Bay Childrens Services Inc

Statement of Comprehensive Income For the Year Ended 31 December 2018

7 Employee Benefits

	2018 \$	2017 \$
CURRENT		
Annual leave	251,104	238,657
Long service leave	244,570	173,761
RDO and TOIL	13,459	-
	509,133	412,418
NON-CURRENT		
Long service leave	70,638	68,652
	70,638	68,652

8 Leasing Commitments

(a) Operating Lease Commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements:

	2018 \$	2017 \$
Payable - minimum lease payments:		
- not later than 12 months	39,024	18,082
- between 12 months and 5 years	100,253	42,845
- greater than 5 years	-	63,693
	139,277	124,620

The operating leases consist of the properties at Mountain View, St Aloysius Catholic College Outside Hours service, Illawarra Primary School and 98 Beach Road. There is also two printers which are on leases.

9 Capital Commitments

There are no capital commitments as at 31 December 2018 (31 December 2017: Nil).

10 Auditors' Remuneration

	2018 \$	2017 \$
Remuneration of the auditor of the Association, Crowe Horwath Tasmania, for:		
- auditing the financial statements, including assistance with the compilation of the financial statements	7,695	6,950
- other services	1,150	625
	8,845	7,575

Blackmans Bay Childrens Services Inc

Statement of Comprehensive Income For the Year Ended 31 December 2018

11 Contingent Liabilities and Contingent Assets

There are no contingent liabilities or contingent assets as at reporting date to be disclosed.

12 Cash Flow Information

(a) Reconciliation of result for the year to cashflows from operating activities

Reconciliation of net income to net cash provided by operating activities:

	2018 \$	2017 \$
Net surplus/(deficit) for the year	90,436	213,250
Cash flows excluded from profit attributable to operating activities		
- depreciation	128,846	71,993
- unrealised gain on investments	53,186	(206,144)
- net (income)/expenses on investments	21,636	20,740
Changes in assets and liabilities:		
- (increase)/decrease in trade and other receivables	23,953	(81,665)
- increase/(decrease) in trade and other payables	94,321	122,241
- increase/(decrease) in unspent grants	119,820	-
- increase/(decrease) in employee benefits	98,701	130,155
Cashflows from operations	630,899	270,570

13 Events After the End of the Reporting Period

There are no events after the statement of financial position date affecting these financial statements to be disclosed.

14 Association Details

The registered office of the Association is:
Blackmans Bay Childrens Services Inc
1 Diamond Drive
BLACKMANS BAY TAS 7052

Blackmans Bay Childrens Services Inc

Auditors Independence Declaration under Section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 (Cth)

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2018 there have been

- (i) No contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.



Crowe Horwath Tasmania



Alison Flakemore
Senior Partner

Dated this 17th day of April 2019.
Hobart, Tasmania.

Blackmans Bay Childrens Services Inc

Independent Audit Report to the members of Blackmans Bay Childrens Services Inc

Opinion

We have audited the financial report of Blackmans Bay Children's Services Inc. (the Association), which comprises the statement of financial position as at 31 December 2018, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the Board of Management's Declaration.

In our opinion, the accompanying financial report of the Association has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)*, including:

- giving a true and fair view of the Association's financial position as at 31 December 2018 and of its financial performance and cash flows for the year then ended; and
- complying with Australian Accounting Standards to the extent described in Note 1 to the financial statements, and Division 60 the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Blackmans Bay Childrens Services to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012 (Cth)*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Blackmans Bay Childrens Services Inc

Independent Audit Report to the members of Blackmans Bay Childrens Services Inc

Other Information

The Board of Management is responsible for the other information. The other information comprises the Board of Management's Report the year ended 31 December 2018, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Board of Management for the Financial Report

The Board of Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as the Board of Management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board of Management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Board of Management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Association's financial reporting process.

The Board of Management are responsible for overseeing the Association's financial reporting process.

Blackmans Bay Childrens Services Inc

Independent Audit Report to the members of Blackmans Bay Childrens Services Inc

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Management.
- Conclude on the appropriateness of the Board of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

Blackmans Bay Childrens Services Inc

Independent Audit Report to the members of Blackmans Bay Childrens Services Inc

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.



Crowe Horwath Tasmania



Alison Flakemore
Senior Partner

Dated this 26th day of April 2019.
Hobart, Tasmania.

1 Diamond Drive, Blackmans Bay

03 6229 4914

www.adventurepatch.org.au

