

# Notice of Annual General Meeting Adventure Patch



Dear Member,

Notice is hereby given that the Annual General Meeting of Adventure Patch will be held:

<b>Where:</b>	Ocean View Child Care Centre, 177b Roslyn Avenue, Blackmans Bay
<b>When:</b>	Wednesday 26 <sup>th</sup> May 2021
<b>Time:</b>	6.30pm -7.00pm (followed by light refreshments)

The business of the meeting shall be as follows:

## Ordinary Business

1. To confirm the minutes of the last preceding Annual General Meeting and of any General Meeting held since that meeting.
2. To receive from the Board, auditor and servants of the Association reports on the transactions of the Company during the last preceding financial year ended the 31<sup>st</sup> day of December 2020.
3. To note the election of the following Board members as per rule 28:
  - Charles Courtney
  - Sarah Woolley\*
  - Shannon Epp\*

*\*These nominations are subject to the successful completion of all regulatory requirements.*

4. To appoint as auditor of the association, Alison Flakemore of Crowe as per rule 18. (d) for the ensuing year.

## Proxies

In accordance with rule 25 of the Rules, a Member who is entitled to attend and vote at this meeting is entitled to appoint a proxy, in a manner as determined by the Board. The Board has determined that proxies must be Members who attend and vote instead of the Member.

Details in relation to a Member's entitlement to appoint a proxy and instructions for the lodgement of a Proxy Form is listed on the Proxy Form, which can be obtained by emailing [sonia.shelverton@adventurepatch.org.au](mailto:sonia.shelverton@adventurepatch.org.au) or from Administration Office.

To be effective, Proxy Forms need to be returned to the Company Secretary no later than **Monday 24<sup>th</sup> May 2021**, to the address given on the proxy form.

Issued by the Board in accordance with rule 18 of the Constitution.

Given COVID 19 restrictions we are limited to the number of people who can attend in person due to room capacity. Once the maximum number is reached, zoom meeting arrangements will be made. Please notify if you will be attending the AGM to [sonia.shelverton@adventurepatch.org.au](mailto:sonia.shelverton@adventurepatch.org.au) by **21<sup>st</sup> May 2021**.

Ashleigh Furminger  
**Company Secretary**  
4<sup>th</sup> May 2021