

Transport Policy



Policy Relevant to:	All staff, Educators & families
Last Reviewed:	September 2020
Next Review:	September 2023
NQF:	99, 100, 101(2)(d), 102(4), 102(b), 102C, 102D, 161, 168 (2)
NQS:	4.1
National Law:	167

Aim

The safety of each child and all educators is paramount at all times. This includes those children and accompanying educators who travel on the service's bus. Proper restraint systems will be used according to current *Australian Standards*. The vehicle itself will be maintained according to *Australian Standards*.

Objective

Adventure Patch will ensure educators, parents and children are made aware of this policy and provide every possible assistance to all drivers to implement it.

Where Adventure Patch is responsible for transporting children from one venue to another the service holds a duty of care to the children travelling in the vehicle. The safety of each child and all educators is paramount at all times.

Educators will assist bus drivers to ensure each child is transported safely at all times. The service understands that the driver maintains ultimate responsibility for road safety and ensuring each child is properly seated and restrained.

All educators, however, have an equal responsibility to assist the driver and check that each child is seated and restrained appropriately. Under no circumstances will any child be transported if Adventure Patch guidelines are not met.

Any vehicle used to transport children by the service must be fully serviced, registered and insured. A compliance certificate will be requested from all Bus Companies used by the service.

Where the service's vehicle is utilised, Adventure Patch must ensure that the vehicle meets the requirements of the *Passenger Transport Services Act 2011*, including any amendments, and display the current accreditation certificate for the vehicle.

Under no circumstances will personal vehicles will be used to transport children in Adventure Patch care.

