

## **Centre Leader**

***Playing.....Learning.....Growing***  
***We enable learning and growth through adventure-based play.***

We are a proud Tasmanian not-for-profit childcare provider of Long Day Care, Outside School Hours Care and Family Day Care.

Adventure Patch helps to bring the adventure back into childcare.

Our centres are known for their progressive and contemporary childcare practices and offer a positive and rewarding team environment. We create an inclusive environment where every individual can feel safe, valued, and happy.

### **About the role – 12 Months Fixed Term (possibility of extension)**

Reporting to the Director of Long Day Care, the Centre Leader will develop constructive and positive relationships with all Long Day Care staff and educators, and help lead, guide, and support the team to provide consistent, high quality, viable and client-focused services to the community we serve.

The successful candidate will be prepared to take on the role of Centre Leader and higher-level responsibilities during periods of the Director's planned absences. The role performs a wide range of functions related to the daily operation of services and any discretionary activities, as required, all whilst ensuring compliance with Legislation and Policy.

### **Essential requirements**

- Hold an ACECQA approved qualification (Diploma of Early Childhood Education and Care, or above) or equivalent, or actively working towards same.
- Working with Vulnerable People certification.
- Effective knowledge and application of the National Quality Framework.
- Experience in, and knowledge of, the Childcare Sector.
- Experience in providing positive leadership to develop a productive team culture in a diverse staffing environment.
- Proficiency in the application of child development theory and the underlying principles.
- Demonstrated ability to model and teach appropriate practices to team members.
- Sound time management skills, with the ability to prioritise work and deal with a rapidly changing environment.
- Possess a client-centred focus and the ability to articulate and achieve standards that exceed client expectations in all areas of control.
- Commitment to continued professional development.
- Ability to establish and maintain networks with key children's services stakeholders.
- Develop and maintain professional relationships with all stakeholders
- Excellent verbal and written communication skills.
- Ability to take an innovative approach in the provision of education and care services.
- Ability to demonstrate respect at all times and maintain confidentiality.

### **Desirable**

- Current First Aid Qualification, and preparedness to maintain and renew as required.
- Current Asthma Management and Anaphylaxis Management certificates, and preparedness to maintain and renew as required.



**To apply, please ensure you submit the following via SEEK:**

- Your covering letter telling us what excites you about the opportunity to work with us and how your skills and experience place you as a leading candidate for the role.
- Your resume outlining experience and qualifications

The successful applicant must undergo the following pre-employment checks:

- Working With Vulnerable People check
- National Police Check
- Health Screen Check
- Covid-19 Vaccination

If you would like to discuss the role further, please contact Lindy Davis, Director 6135 4385 or if you would like a copy of the position description please email [belinda.wessing@adventurepatch.org.au](mailto:belinda.wessing@adventurepatch.org.au)

Applications close at **5.00pm on Thursday 9<sup>th</sup> December 2021**. Please note shortlisting may commence sooner should an outstanding candidate be identified so do not delay with submitting your application.

