



# Vacation Care Important Information



# Vacation Care Important Information

Please read through the following document for all you need to know to attend Vacation Care

**Bookings**

**Fees and Absences**

**Daily Information**

**Excursions**

**Medication**

**Behaviour**

**We look forward to a fun and exciting Vacation Care program with your child/ren.**



# Vacation Care Important Information

## Booking Process



### Welcome

Thank you for choosing Adventure Patch

### Download Xplor Home

Download from Apple App store or Google Play



### To add a booking

Choose date, click '+ new' and select 'Booking' in the pop up. Select Vacation Care. Click the pram icon to move to the summary screen



### Instant confirmation

If the session has been booked successfully, the next screen will show a 'confirmed' status for the booking



### Cancelling a booking

Bookings can be cancelled free of charge prior to the commencement of vacation care. Please contact the service to do this



## Enjoy Vacation Care

By booking through the Xplor Home mobile booking app, you accept and agree to the details stated in this document

If you are having problems booking your vacation care through the Xplor app, please contact enrolment on [enrolment@adventurepatch.org.au](mailto:enrolment@adventurepatch.org.au) or contact your service directly for assistance



## Vacation Care Important Information

### Fees & Absences



#### Fees

Inclusive of excursions, bus costs, resources and afternoon tea (unless stated otherwise on program)

#### Fees

\$74 In Day  
\$84 Excursion Day

Fees are prior to eligible CCS being removed



#### Absences

Please ring the service if your child will be absent

Absences are charged at 100% fee unless more than 2 weeks notice is given



#### Casual Bookings

Any booking made after the due date will be charged at a casual fee



### Enjoy Vacation Care

To provide two weeks' notice for absences, please email [enrolment@adventurepatch.org.au](mailto:enrolment@adventurepatch.org.au)



## Vacation Care Important Information

### Daily Information

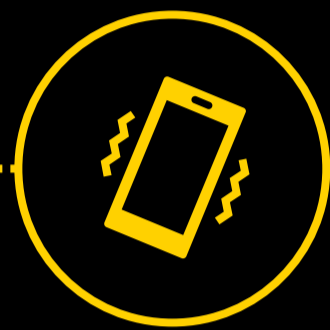


#### Changes

Changes may be made to the program due to weather, unforeseeable circumstances or minimum numbers

#### Communication of Changes

Where possible, families will be notified prior to any change (via Xplor communication)



#### Signing In/Out

Parents, or an authorized person, are required to deliver and collect their child from the service and to sign their child in and out each day

#### Participation

Please read the daily activity description as particular days may require specific equipment or clothing



#### Clothing

Please ensure your child is dressed in weather suitable clothing. This includes enclosed shoes, sun safe hat and warm jacket

#### Food & Drink

Please pack morning tea, a nutritious lunch, adequate snacks, and a drink bottle for your child

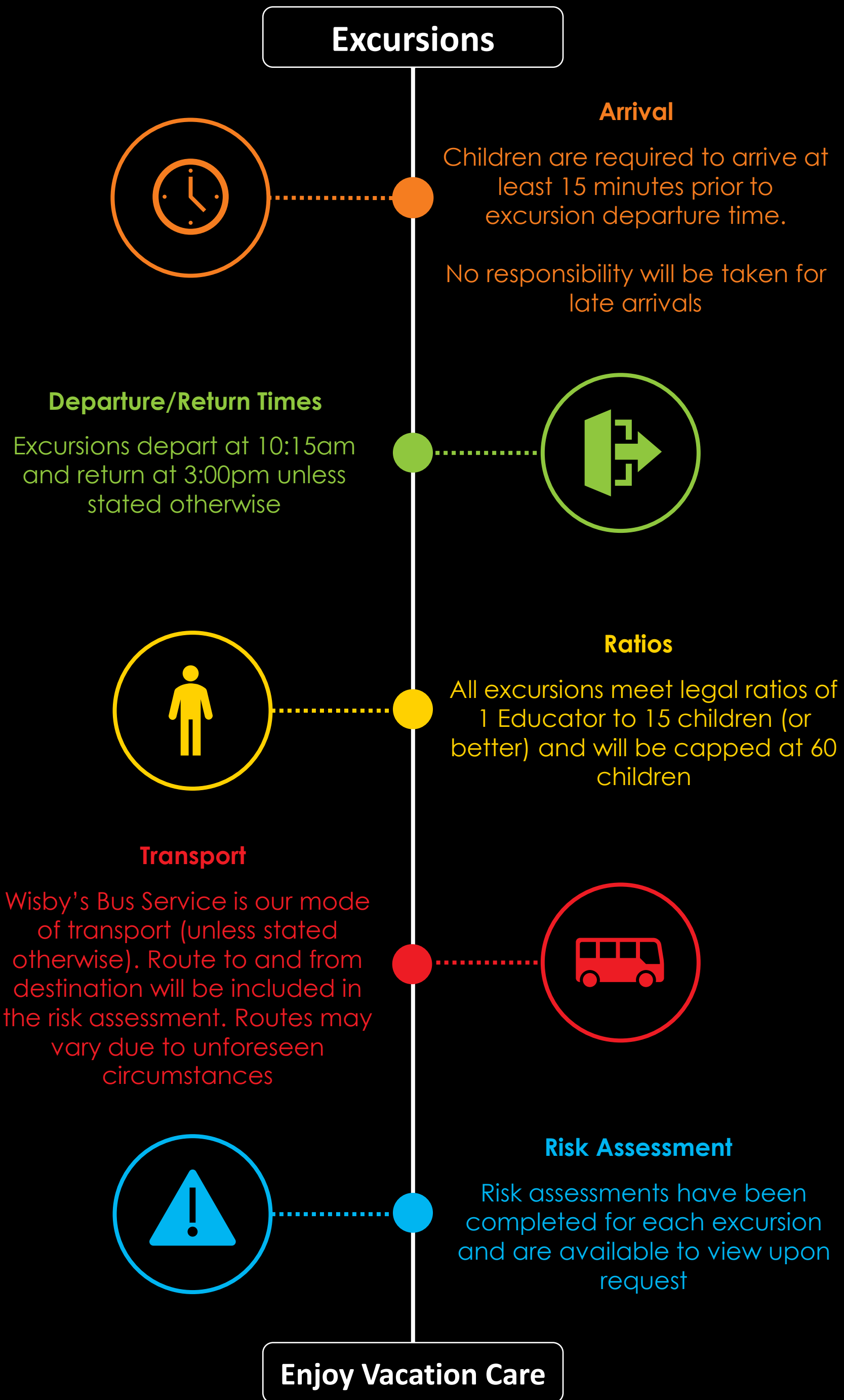


#### Afternoon Tea

Afternoon tea, consisting of a snack plus fruit and vegetables) is supplied by the service

Enjoy Vacation Care

## Vacation Care Important Information



By booking into an excursion day, you give permission for your child to leave the service for the period of time stipulated on the program.

If you have any concerns, please see a Team member



## Vacation Care Important Information

### Medication



#### Medication

If medication is required during Vacation Care, a medication consent form is required to be completed.

#### Medication

Only medication with a pharmacist dispensing label – child's name, dosage, current date - will be administered



#### Medical Action Plan

Medical Action Plans need to be provided to the service prior to your child's commencement at Vacation Care

#### Questions

If you are unsure, or have questions, please speak to a member of the OSHC team



Enjoy Vacation Care

## Vacation Care Important Information

### Behaviour



#### Behaviour Agreement

All children are expected to have signed a school aged behavior agreement highlighting behavior expectations.

#### Behaviour Agreement Link

For a copy of the behaviour agreement, click [here](#)



#### Behaviour Policy

Please read the Adventure Patch Behaviour Guidance Policy and Procedure located on our website



#### Expectations

Adventure Patch reserves the right to refuse access to children who do not abide by the agreement and policy



Enjoy Vacation Care





# Vacation Care Important Information

If you have any further questions after reading this guide, please speak to our enrolment officer at [enrolment@adventurepatch.org.au](mailto:enrolment@adventurepatch.org.au) or a member of the OSHC team at your service