

# Medical Conditions Policy



<b>Policy Relevant to:</b>	All Team members, Educators & families
<b>Last Reviewed:</b>	August 2025
<b>Next Review:</b>	August 2027
<b>ECS National Law:</b>	S.165, S167, S172, S174
<b>ECS National Regulation:</b>	r12, r85, r86, r87, r89, r90, r90(1)(iv), r91-95, r136, r16, r168, r170, r173 (2)(f), r175
<b>NQS:</b>	2.1, 2.1.1, 2.2, 2.2.1, 2.2.2

## Rationale

Adventure Patch aims to support children's wellbeing and manage specific healthcare needs, allergies or relevant medical conditions. Adventure Patch services will work in accordance with the *Education and Care Services National Regulations* to ensure health-related policies and procedures are implemented. We aim to take every reasonable precaution to protect children's health and safety by explicitly adhering to individual medical management and risk management plans and responding to any emergency situation should they arise.

## Purpose

The *Education and Care Services National Regulations* require Adventure Patch to ensure our services have policies and procedures in place for medical conditions. We aim to efficiently respond to and manage medical conditions, including asthma, diabetes (if required) and anaphylaxis to ensure the safety and well-being of children, educators, team members, families, and visitors at our services.

## Duty of Care

Adventure Patch has a legal responsibility to take reasonable steps to ensure the health needs of children enrolled in our services are met. This includes our responsibility to provide:

- A safe environment for children free of foreseeable harm and
- Adequate supervision of children at all times.

## Implementation

Adventure Patch will involve all educators, team members, families and children in regular discussions about medical conditions and general health and wellbeing throughout our curriculum. Adventure Patch is committed to adhering to privacy and confidentiality procedures when dealing with individual health care needs, allergies or relevant medical conditions, including having families provide written permission to display the child's medical management plan in prominent positions within services.

There are a number of concerns that must be considered when a child with a diagnosed health care need, allergy, or medical condition is enrolled at Adventure Patch. Key procedures and strategies must be in place prior to the child commencing at our services to ensure their individual health, safety and wellbeing.



It is imperative that all educators and volunteers at Adventure Patch services follow a child's medical management plan in the event of an incident related to a child's specific health care need, allergy, or medical condition.

Adventure Patch is committed to ensuring the inclusion of children with diagnosed medical conditions within its programs and to providing a safe and caring learning environment for these children. Inclusive programs encourage and allow all children genuine opportunities to participate in early learning programs.

### Adventure Patch will:

- Adhere to privacy and confidentiality procedures when dealing with individual health needs. All documentation regarding the child and their medical condition will be shared confidentially at all times.
- Ensure new and existing enrolment forms are reviewed to identify any specific health care needs, allergies or medical conditions.
- Ensure educators are also responsible for raising any concerns with a child's parents about any medical condition/suspected medical condition, or known allergens that pose a risk to the child.
- Ensure a child is not enrolled at or will attend Adventure Patch services without a medical management plan and prescribed medication by their medical practitioner, especially for life-threatening conditions.
- Under the *Education and Care Services National Regulations*, ensure a child with a diagnosed medical condition that requires medication must not attend the Centre without their medication, which has been prescribed by the child's medical practitioner in relation to their specific health care need, allergy or relevant medical condition.
- Ensure educators and team members have a clear understanding of children's individual health care needs, allergy or relevant medical condition that may be ongoing or acute/short-term in nature and will follow the child's *Medical Management Action Plan*.
- Ensure educators are provided with annual ASCIA anaphylaxis e-training to provide consistent and evidence-based approaches to prevention, recognition and emergency treatment of anaphylaxis.
- Ensure at least one educator or RPIC is in attendance at all times with a current accredited first aid certificate, emergency asthma management and emergency anaphylaxis management certificate (as approved by ACECQA).
- Ensure a Risk minimisation plan has been developed in consultation with parents and management prior to the child commencing at the service.
- Ensure educators and staff will be informed immediately about any changes to a child's medical management plan and risk management plan.
- Ensure that where medication is administered to a child at Adventure Patch, educators and staff hold a duty of care to ensure that medication is administered in accordance with regulations and law. Medication will only be administered at Adventure Patch services where absolutely necessary to ensure a child's continued health and well-being.
- Ensure in the event of an incident relating to the child's specific health care need, allergy or relevant medical condition that the child's Medical Management Action Plan will be followed by the service educators.

- Ensure paracetamol or Ibuprofen will not be administered unless in an emergency and only with written permission from parents (i.e. email or text message). If authorised persons cannot be contacted, paracetamol or Ibuprofen can be administered at the discretion of the Centre Leader or Manager, provided permission has been given on the enrolment form.

### In the case of an emergency.

- If verbal authorisation is given by a parent or a person named in the child's enrolment record as authorised to consent to the administration of medication, the service will require written confirmation.
- If such a person cannot reasonably be contacted in the circumstances, a registered medical practitioner or an emergency service will be contacted.
- Medication may be administered to a child without authorisation in case of an anaphylaxis or asthma emergency.

### Related Policies

Acceptance and Refusal of Authorisations Policy	Health and Safety Policy
Administration of Medication Policy	Incident, Injury, Trauma and Illness Policy
Child Safe Environment Policy	Nutrition Policy
Enrolment Policy	Privacy and Confidentiality Policy
Emergency and Evacuation Policy	Record Keeping and Retention Policy
Excursion /Incursion Policy	Supervision Policy
	Work Health and Safety Policy

### Resources

[ASCIA anaphylaxis e-training for schools and early childhood education/care](#)

[ASCIA plans for Anaphylaxis](#)

[Coeliac Australia](#)

[Cystic Fibrosis Australia](#)

[Diabetes Australia](#)

[Epilepsy Foundation](#)

[National Asthma Australia](#)

[National Allergy Strategy](#)

### Sources

Australian Children's Education & Care Quality Authority. (2025).

<https://www.acecqa.gov.au/sites/default/files/2023-03/Guide-to-the-NQF-March-2023.pdf>[Guide to the National Quality Framework](#)

Australian Children's Education & Care Quality Authority (ACECQA). 2021. [Policy and Procedure Guidelines. Dealing with Medicals in Children Policy Guidelines.](#)

Australian society of clinical immunology and allergy. ASCIA.

<https://www.allergy.org.au/hp/anaphylaxis/ascia-action-plan-for-anaphylaxis>

Early Childhood Australia Code of Ethics. (2016).


Education and Care Services National Law Act 2010. (Amended 2023).

[Education and Care Services National Regulations](#). (Amended 2023).  
Federal Register of Legislation *Privacy Act 1988*.  
National Health and Medical Research Council. (2024). [Staying Healthy: preventing infectious diseases in early childhood education and care services \(6th Ed.\)](#). NHMRC. Canberra.  
*Occupational Health and Safety Act 2004*.

## Review History

Policy Reviewed By:	Scott Norris	DCEO	August 2027
POLICY REVIEWED	August 2025	NEXT REVIEW DATE	August 2027
Modifications	<ul style="list-style-type: none"> <li>• General policy maintenance</li> <li>• Updated regulations and national laws</li> <li>• Checked resources and hyperlinks</li> <li>• Updated policy list</li> <li>• Added resources list</li> </ul>		
POLICY REVIEWED	PREVIOUS MODIFICATIONS		NEXT REVIEW DATE
July 2023	<ul style="list-style-type: none"> <li>• Policy maintenance - no major changes to policy</li> <li>• Hyperlinks checked and repaired as required</li> </ul>		August 2025

## Signed

CEO:	
Manager:	S. Norris