

Supervision Policy



Policy Relevant to:	All educators, Team members and families
Links:	Supervision Procedure
Last Reviewed:	July 2024
Next Review:	July 2026
Nation Law:	S165, S167, S174, 100, 101, 102C(2)(g), 102E, 102F, 115, 120-123, 126, 132-134, 168, 176, 264
NQS:	2.2, 2.2.1, 2.2.2

Rationale

Supervision is an integral part of the whole care and education experience. "At its most basic level, supervision helps to protect children from hazards or harm that may arise in their daily experiences in play, interactions with others, and daily routines." (Victoria Department of Education and Training, 2010, p.1).

Effective supervision allows educators to actively engage in play and learning opportunities that are meaningful to children and support their wellbeing, development and learning.

Educators will actively supervise children, identifying risks and taking all necessary steps to prevent or minimise injury. Effective supervision of children also provides educators with the opportunity to support and build on children's play experiences. Adventure Patch will ensure no child or children are left alone with a visitor, student or volunteer.

Purpose

Educators have a duty of care to ensure children are actively supervised at all times, maintaining safe and secure environments whilst adhering to Education and Care Services National Law and National Regulations. Supervision, together with thoughtful design and arrangement of children's environments, assists in the prevention and severity of injury to children.

Implementation

Adequate supervision in a centre-based service requires careful consideration depending on the different ages of children and varying abilities. Generally, the younger the child the more they will need adults close by to support and provide assistance.

Supervision of infants and toddlers who are sleeping need careful consideration to ensure educators can see and hear children. (See: *Sleep and Rest Policy*).

Supervision of preschool age children may involve simultaneous use of indoor and outdoor environments and require effective supervision of children in both environments.

Adventure Patch will ensure:

- ensure obligations under the *Education and Care Services National Law and National Regulations* are met.
- ensure educators, staff, students, visitors and volunteers have knowledge of and adhere to this policy and associated procedure.
- ensure all new employees, students and volunteers are provided with a copy of this policy as part of their induction process.
- ensure that the premises and facilities are designed and maintained to facilitate adequate supervision of children at all times while maintaining the rights and dignity of all children.
- Adventure Patch Services maintain the required educator: child ratio always working directly with children, based on the ages and number of children being educated and cared for at all services.

Age Group	Educator to Child Ratios
For children from birth to 24 months of age	1:4
For children aged 24 months and less than 36 months of age	1:5
For children aged 36 months of age or over	1:10 2:25 for children attending a preschool program
School Aged Children	1:15

Related Policies

Administration of Medication Policy Adventurous Play Policy Bottle Safety and Preparation Policy Child Safe Environment Policy Code of Conduct Arrival and Departure of Children Policy Emergency Evacuation Policy	Handwashing Policy Incident, Injury, Trauma and Illness Policy Nappy Change and Toileting Policy Physical Environment Policy Road Safety Policy Safe Transportation Policy Sleep and Rest Policy Water Safety Policy
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Sources

Australian Children's Education & Care Quality Authority. (2023). [Active Supervision: Ensuring safety and promoting learning.](#)

Australian Children's Education & Care Quality Authority. Children's Health and Safety. *An analysis of Quality Area 2 of the National Quality Standard*. Occasional Paper 2. (2016).

Australian Children's Education & Care Quality Authority. (2023). [Guide to the National Quality Framework.](#)

Australian Government Department of Education. (2022). [Belonging, Being and Becoming: The Early Years Learning Framework for Australia.](#) V2.0.

Early Childhood Australia Code of Ethics. (2016).

Education and Care Services National Law Act 2010. (Amended 2023).

[Education and Care Services National Regulations.](#) (Amended 2023).

Review History

Policy Reviewed By:	Scott Norris	DCEO	July 2024
Policy REVIEWED	July 2024	NEXT REVIEW DATE	July 2026
Modifications	<ul style="list-style-type: none"> • Policy review • Checked sources for currency and adjusted as required 		
Policy REVIEWED	PREVIOUS MODIFICATIONS	NEXT REVIEW DATE	
August 2023	<ul style="list-style-type: none"> • Policy maintenance - no major changes • Policy table updated 		July 2024

Signed

CEO:	
Manager:	S. Norris